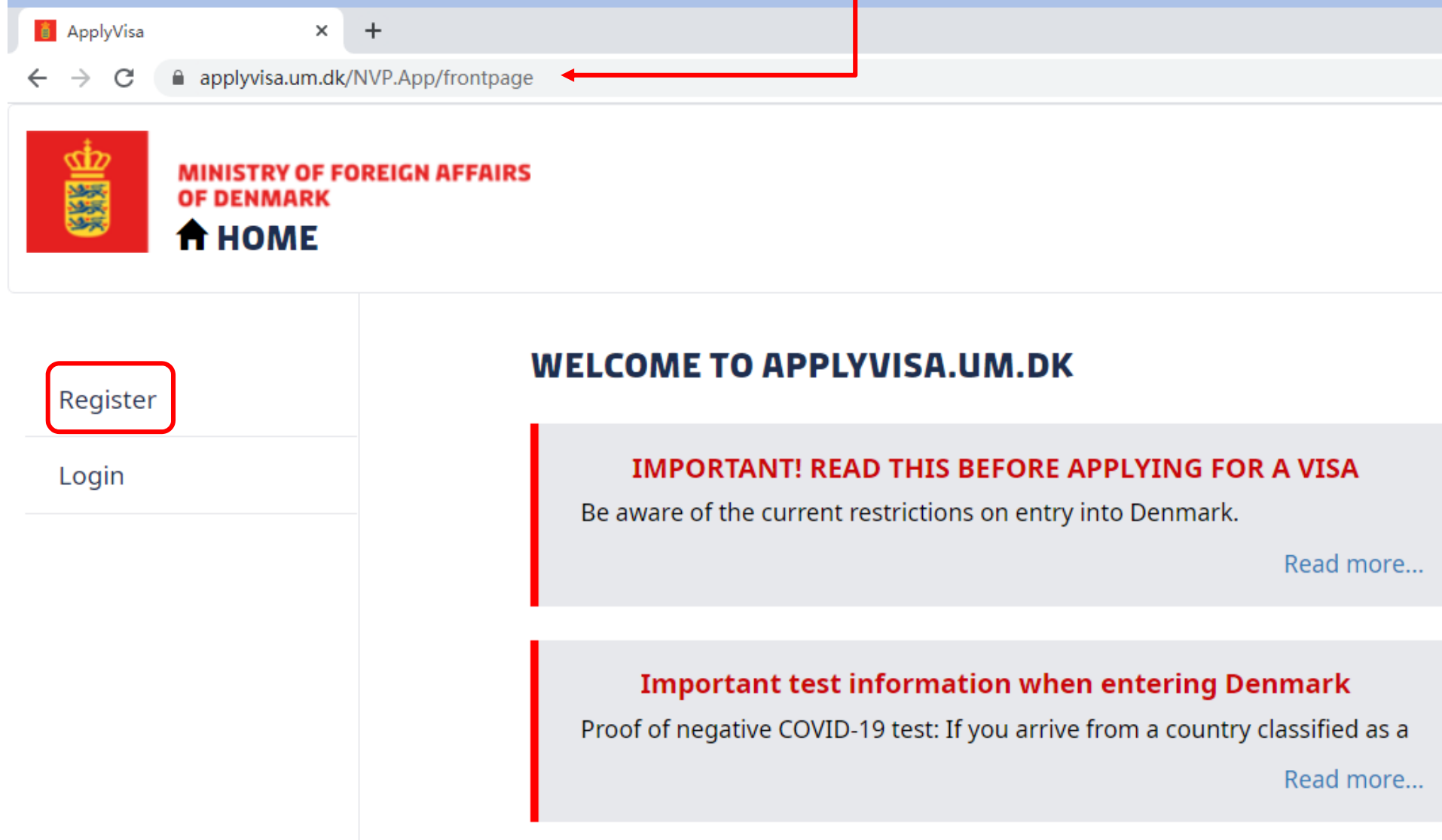


丹麦签证申请表 填表指南

2020年12月

打开浏览器，输入网址：<https://applyvisa.um.dk>，然后点击“**Register**”



待新页面打开后，仔细阅读注册须知，如无异议，请勾选
“**I consent to the above in order to create a user account**”
然后点击 “**NEXT**”

Register

Login

REGISTER USER

I consent to the Ministry of Foreign Affairs of Denmark registering my name, telephone number, email address and IP address in order for me to create a user account on the Applyvisa.um.dk website.

The length of your consent

Your consent will last until your user account is automatically deleted, or until you withdraw your consent and request to have your user account and data deleted. Please send an email to bvp@um.dk if you wish to withdraw your consent and delete your data.

Read more about how we process your data, when your data is deleted, how and where to lodge a complaint and find contact information for the Data Controller and Data Protection Officer under [Data Protection](#) in the menu to the right.



I consent to the above in order to create a user account



NEXT

进入下一页，按要求输入相应信息，然后点击“**CREATE USER**”

Register

Login

REGISTER USER

First names (given names) as stated in passport

If you have middle names, include all of them here

 ?

Last name (family name) as stated in passport

Your surname must be written exactly as in your passport

 ?

Private phone number

Used for authentication if you forget your password

 ?

Email

You cannot change this after your user registration is completed

 ?

Password

 ?

Confirm password

 ?

CREATE USER

注册成功后，网站会自动发送邮件至注册时所填写的邮箱，
填表人员需通过该邮件中的链接（网址）激活填表账号

Register	REGISTRATION SUCCESSFUL
Login	<p>Your user account was successfully created.</p> <p>First name</p> <p>Last name</p> <p>Email</p> <p>Your user account has been created. Before you can log in you must activate the account.</p> <p>An email has been sent to you. Click the link in the email to activate your account.</p> <p>Remember to check your spam folder.</p>

通过由“no-reply”发送的主题为“Information about user account and data protection”的邮件中所提供的链接（网址）激活填表账号



no-reply



Information about user account and data protection

Dear user,

When you click on the link below, you will activate your user account on the Applyvisa website:

<https://applyvisa.um.dk/NVP.App/activate?id=c1e54ece-c43c-4873-945c-f268f85d94e7>

With the registration of the user account, you have given your consent to the Ministry of Foreign Affairs (MFA) processing your personal data (first name(s), family name(s), telephone number, email address and IP address).

Below please find information on data protection.

Regards,

Ministry of Foreign Affairs of Denmark

Data Protection - Information on the processing of your data

This information has 2 parts:

User registration data

This part is relevant when you register as a user on Applyvisa.um.dk

Further information: Please see below.

Visa application data

This part is relevant when you register a visa application on Applyvisa.um.dk.

Further information is found in this letter for visa applicants (pdf document): www.newtodenmark.dk/visa_personaldata

填表账号激活后，需重新登录才能开始填表

Register

Login



YOUR ACCOUNT HAS BEEN ACTIVATED

Your account is now activated. Click to login.

进入登录页面，用刚才注册时填写的电子邮件和密码登录
填表账号



MINISTRY OF FOREIGN AFFAIRS
OF DENMARK

🏠 HOME

REGISTER LOGIN



SIGN IN

Email

Password

[I forgot my password](#)

REGISTER USER

➔ LOGIN

用账号登录后，点击“**Apply for visa**”开始填表



MINISTRY OF FOREIGN AFFAIRS
OF DENMARK

🏠 HOME

Apply for visa

My applications

User information

Contact

Logout

WELCOME TO APPLYVISA.UM.DK

IMPORTANT! READ THIS BEFORE APPLYING FOR A VISA

Be aware of the current restrictions on entry into Denmark. Travelers can enter Denmark **only** if they...

[Read more...](#)

Important test information when entering Denmark

Proof of negative COVID-19 test: Persons resident outside of Denmark must present proof of a negative COVID-19 ...

[Read more...](#)

Applying for a visa to Iceland?

Please be aware that Iceland has introduced screening tests for Covid-19 and mandatory quarantine on arrival to Icela...

[Read more...](#)

This is the Ministry of Foreign Affairs of Denmark's online visa application form.

通常情况下，请选择 “**APPLY FOR INDIVIDUAL VISA**”



MINISTRY OF FOREIGN AFFAIRS
OF DENMARK

HOME

Apply for visa

My applications

User information

Contact

Logout

ARE YOU APPLYING FOR INDIVIDUAL OR GROUP VISA?

You can apply for either an individual visa or a group visa.

If you are travelling in a group, e.g. as a family, where more travelers need a visa, you can choose to apply as a group and pay the fee for all applicants in one payment. A group can be 2-8 applicants. If you are traveling more than 8 applicants together, please register more groups.

You will still have to register individual applications for each traveler, but common information about purpose of journey, destination etc. will be copied to all the individual applications in the group.

Please note: If you are planning to stay more than 90 days, or planning to work or study in Denmark, you must apply for a residence permit. Find more information about residence and work permits on the New to Denmark website: www.newtodenmark.dk

[How we process your data](#)

→ APPLY FOR INDIVIDUAL VISA

→ APPLY FOR GROUP VISA

签证申请提交地点请选择“**Shanghai**”，并根据实际情况选择是否超过18岁，然后点击  NEXT

Save and continue later

1. Personal information

2. Travel documents & history

3. Current travel plan

4. Summary

5. Payment

WHERE ARE YOU SUBMITTING THE APPLICATION?

Please select the location below where you will hand in your application documents and have your biometrics recorded after you have registered your application online.

IMPORTANT: Make sure to check that the Visa Application Center (VFS) is open before going to the Visa Application Center. Visit [this website](#) for more information.

I will hand in my application at this location:

Shanghai

Shanghai (Visa Application Center - VFS)

Documents and biometrics

When you have finished registering your application online, the next step is to hand in your application documents and supply your biometrics. The embassy/consulate website has information on where you can hand in the documents and have your biometrics recorded.

I am aware that a parent or legal guardian must sign this application if I am under 18 years of age.

I am over 18 years of age.

☒ Yes ☐ No

 NEXT

进入下一页，请仔细阅读个人申请须知，如无异议，请勾选

“**I have read this information and agree**” 然后点击  NEXT

Save and continue later

1. Personal information

2. Travel documents & history

3. Current travel plan

4. Summary

5. Payment

INDIVIDUAL APPLICATION

I am aware that the visa fee is not refunded if the visa is refused.

-

Applicable in case a multiple-entry visa is applied for:

I am aware of the need to have an adequate travel medical insurance for my first stay and any subsequent visits to the territory of Member States.

-

I am aware of and consent to the following: the collection of the data required by this application form and the taking of my photograph and, if applicable, the taking of fingerprints, are mandatory for the examination of the visa application; and any personal data concerning me which appear on the visa application form, as well as my fingerprints and my photograph will be supplied to the relevant authorities of the Member States and processed by those authorities, for the purposes of a decision on my visa application.

Such data as well as data concerning the decision taken on my application or a decision whether to annul, revoke or extend a visa issued will be entered into, and stored in the Visa Information System (VIS) for a maximum period of five years, during which it will be accessible to the visa authorities and the authorities competent for carrying out checks on visas at external borders and within the Member States, immigration and asylum authorities in the Member States for the purposes of verifying whether the conditions for the legal entry into, stay and residence on the territory of the Member States are fulfilled, of identifying persons who do not or who no longer fulfil these conditions, of examining an asylum application and of determining responsibility for such examination. Under certain conditions the data will be also available to designated authorities of the Member States and to Europol for the purpose of the prevention, detection and investigation of terrorist offences and of other serious criminal offences. The authority of the Member State responsible for processing the data is: The Ministry of Foreign Affairs of Denmark or the Danish Immigration Service. Read more about the responsible of data and the processing of personal data at www.newtodenmark.dk/visa_personaldata



I have read this information and agree

 PREVIOUS

 NEXT

进入下一页，请如实填写个人信息

Save and continue later

1. Personal information

2. Travel documents & history

3. Current travel plan

4. Summary

5. Payment



PERSONAL INFORMATION

Surname (Family name) as stated in passport

Johnson



Surname at birth (Former family name(s))

Smith



First (given) name(s) as stated in passport

If you have middle names, include all of them here.

Mary Jane



☐ I have checked that my current surname and first name are written as in the passport I am travelling with.

Date of birth

dd



mm



yyyy



Country of birth

Choose country



Place of birth

E.g. the name of the city you were born in



填写完成后，点击“**NEXT**”进入下一页

National identity number (optional)

中国公民必须填写身份证号码



Current nationality

Choose nationality



Nationality at birth

Choose nationality



Other nationalities

Choose other nationalities



Gender

Choose gender



Civil status

Choose civil status



← PREVIOUS

→ NEXT

进入下一页，请如实填写家庭地址和联系方式，填写完成后，点击“**NEXT**”进入下一页

Save and continue later

1. Personal information

2. Travel documents & history

3. Current travel plan

4. Summary

5. Payment

HOME ADDRESS AND CONTACT INFORMATION

Address

?

Postal code

?

City

?

Country

Choose country

⌵

?

E-mail address

?

Telephone number

0045

12345678

?

Additional telephone number (optional)

0045

12345678

?

← PREVIOUS

→ NEXT

进入下一页，请如实回答是否有法定监护人，然后点击
“**NEXT**”进入下一页

Save and continue later

1. Personal information

2. Travel documents & history

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4. Summary

5. Payment

DO YOU HAVE A PARENTAL AUTHORITY/LEGAL GUARDIAN?

Does someone (for example a legal guardian) have parental responsibility for you?

☐ Yes ☐ No

← PREVIOUS

→ NEXT

进入下一页，请如实回答是否与欧盟、欧洲经济区或瑞士公民有（亲属）关系，然后点击“**NEXT**”进入下一页

Save and continue later

1. Personal information

2. Travel documents & history

3. Current travel plan

4. Summary

5. Payment

ARE YOU RELATED TO AN EU, EEA OR CH CITIZEN?

Special rules may apply to visa applicants that are related to a citizen from the EU, the EEA or Switzerland.

You will find information on visa according to the EU regulations on the website of the Danish Immigration Service, Newtodenmark.dk: [Visa under EU regulations](#)

☐ Yes ☐ No

← PREVIOUS

→ NEXT

进入下一页，请如实填写职业（工作）信息，然后点击
“**NEXT**”进入下一页

Save and continue later

1. Personal information

2. Travel documents & history



3. Current travel plan


4. Summary


5. Payment


CURRENT OCCUPATION


DO YOU WORK?
☒ Yes ☐ No


Current occupation
Choose occupation  



Title description (if not self-explanatory) (optional)



Employer's name


Employer's address


Employer's postal code


Employer's city


Employer's country
Choose country  

Employer's phone number
0045 12345678 

PREVIOUS

NEXT

进入下一页，请严格按照公务普通护照上的信息填写此页内容，然后点击“**NEXT**”进入下一页

Save and continue later

1. Personal information

2. Travel documents & history

3. Current travel plan

4. Summary

5. Payment

TRAVEL DOCUMENT

Type of travel document (e.g. passport)

Other passport

If 'other', please specify:

Travel document number

Issued by country

Date of issue (passport must be issued within the previous 10 years)

Valid until:

PREVIOUS

NEXT

持“公务普通护照”的出访人员，旅行证件类型
请选“**Other passport**”，然后备注
“**PASSPORT FOR PUBLIC AFFAIRS**”

PASSPORT FOR PUBLIC AFFAIRS

E.g. PP1234567

Choose country

dd mm yyyy

dd mm yyyy

进入下一页，请如实回答目前是否生活（居住）在拥有国籍以外的国家，然后点击“**NEXT**”进入下一页

Save and continue later

1. Personal information

2. Travel documents & history

3. Current travel plan

4. Summary

5. Payment

DO YOU CURRENTLY LIVE (RESIDE) IN A COUNTRY OTHER THAN THE COUNTRY OF YOUR CURRENT NATIONALITY?

☐ Yes ☒ No

← PREVIOUS

→ NEXT

进入下一页，请如实回答此前是否曾为申请申根签证而留取过指纹信息，然后点击“**NEXT**”进入下一页

Save and continue later

1. Personal information

2. Travel documents & history

3. Current travel plan

4. Summary

5. Payment

HAVE YOU HAD YOUR FINGERPRINTS COLLECTED BEFORE FOR THE PURPOSE OF APPLYING FOR A SCHENGEN VISA?

☐ No ☐ Yes, date unknown ☒ Yes, choose date

← PREVIOUS

如果此前曾持公务普通护照申请申根签证而留取过指纹信息的，留取指纹的日期可咨询国际交流处工作人员

→ NEXT

进入下一页，请正确选择申根签证的主申请国（丹麦）和顺访申根国及旅行目的，如有多个顺访申根国需全部选取，所有拟访问的申根国必须与批件一致，然后点击“**NEXT**”进入下一页

Save and continue later

1. Personal information

2. Travel documents & history

3. Current travel plan

4. Summary

5. Payment

CURRENT TRAVEL PLAN

Member State of main destination

Choose destination

Other Member States of destination, if applicable

Choose country

Purpose of the journey

Choose purpose

Other purpose(s) of journey, if applicable

Choose purpose

Additional information on purpose of stay (optional)

Additional information....

PREVIOUS

NEXT

进入下一页，请准确填写入境次数、停留时间和首入申根国，然后点击“**NEXT**”进入下一页

Save and continue later

1. Personal information

2. Travel documents & history

3. Current travel plan

4. Summary

5. Payment

CURRENT TRAVEL PLAN

Select 'One' entry below unless you have specific travel plans that justify more than one entry.
Please see help text to the right behind the (?) icon on what may justify more than one entry.

Number of entries requested

Select number

Intended date of arrival of the first intended stay in the Schengen area

ddmmyyyy

Intended date of departure from the Schengen area after the first intended stay

ddmmyyyy

Which Schengen country will you enter first?

Choose country

PREVIOUS

NEXT

入境次数是指进入申根地区的次数，而非拟访问申根国的数量，批件上如无特殊说明一般为“一次”

首入申根国是指出访人员搭乘国际航班抵达的第一个申根国家，未必是申根签证的主申请国

进入下一页，如果申请丹麦的过境签证，即在丹麦中转后前往其他非申根国家，请如实填写是否已获得最终目的国的入境许可；如果申请丹麦签发的申根签证，请选择“**Not applicable**”，然后点击“**NEXT**”进入下一页

Save and continue later

1. Personal information

2. Travel documents & history

3. Current travel plan

4. Summary

5. Payment

ENTRY PERMIT FOR FINAL COUNTRY OF DESTINATION

Applicable if you are only transiting through the Schengen States: Do you have an entry permit for the final country of destination?

☐ Yes ☐ No ☐ Not applicable

← PREVIOUS

→ NEXT

进入下一页，请如实填写是否受邀前往丹麦

Save and continue later

1. Personal information

2. Travel documents & history

3. Current travel plan

4. Summary

5. Payment

HAS SOMEONE INVITED YOU TO THE SCHENGEN AREA?

☐ No ☐ Yes ☐ Yes, a company/organisation

← PREVIOUS

→ NEXT

如果受邀前往丹麦，请如实填写邀请人或邀请单位的信息，
然后点击“**NEXT**”进入下一页

HAS SOMEONE INVITED YOU TO THE SCHENGEN AREA?

☐ No ☐ Yes ☒ Yes, a company/organisation

Inviting reference #1

COMPANY

Company name

Address

Postal code

City

Country

Choose country

Phone number

12345678

COMPANY CONTACT PERSON

Surname

First name

Address

Postal code

City

Country

E-mail address

Phone number

12345678

进入下一页，请如实填写出访费用的承担方，如果由学校承担，请选择“**By a sponsor**” — “**Other**”，然后备注“**SHANGHAI NORMAL UNIVERSITY**”，并填写资助项目，然后点击“**NEXT**”进入下一页

Save and continue later

1. Personal information

2. Travel documents & history

3. Current travel plan

4. Summary

5. Payment

COST OF TRAVELLING AND LIVING

The cost of travelling and living can be covered by the applicant and/or by a sponsor. The travelling and living costs of this trip is covered:

☐ By the applicant himself/herself
Tick the box if you pay for some or all of the travelling and livings costs.

Choose means of support

☒ By a sponsor (host, company, organisation), please specify
Tick the box if someone else pays for some or all of the travelling and livings costs

☐ The inviting host I filled in previously

☒ Other

If 'other', please specify: SHANGHAI NORMAL UNIVERSITY

Choose means of support

PREVIOUS

NEXT

进入下一页，请如实填写主办方（邀请方）是否已创建了在线邀请，然后点击“**NEXT**”进入下一页

Save and continue later

1. Personal information

2. Travel documents & history

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4. Summary

5. Payment

DO YOU HAVE AN INVITATION MADE ONLINE BY YOUR HOST?

Your host can create an invitation through www.nyidanmark.dk.

☐ No ☐ Yes, add invitation ID

← PREVIOUS

→ NEXT

进入下一页，请确认所有信息是否正确，如无误请点击 [→ PAYMENT](#)

SUMMARY

Note: You have chosen to hand in your application at **Shanghai**. If this is **not** correct, please change location.

Please read through the summary on this page and check that everything is correct. If you need to change any information, click 'Edit information'.

[← PREVIOUS](#)[→ PAYMENT](#)[Open all](#)[Close all](#)

Where are you submitting the application? ▶

PERSONAL INFORMATION

Applicant ▶

Home address and contact information ▶

Do you have a parental authority/ legal guardian ▶

Are you related to an EU, EEA or CH citizen ▶

Current occupation ▶

TRAVEL DOCUMENTS & HISTORY

Travel document ▶

Do you currently live (reside) in a country other than the country of your current nationality? ▶

Have you had your fingerprints collected before for the purpose of applying for a Schengen visa ▶

CURRENT TRAVEL PLAN

Current travel plan 1 ▶

Current travel plan 2 ▶

Entry permit for final country of destination ▶

Has someone invited you to the Schengen area ▶

Cost of travelling and living ▶

Do you have an invitation made online by your host? ▶

[← PREVIOUS](#)[→ PAYMENT](#)

进入下一页，确认信息无误后点击

[→ GO TO PAYMENT](#)[Save and continue later](#)[1. Personal information](#)[2. Travel documents & history](#)[3. Current travel plan](#)[4. Summary](#)[5. Payment](#)

PAYMENT & FINISH

Most applicants must pay a fee to complete the online application flow.

80 Euro fee

Most applicants should pay the standard fee of 80 Euro.

40 Euro fee

For children between the age of 6 and 11 years, the fee of 40 Euro should be paid.

Visa-facilitation agreement fee 35 Euro

Nationals who are covered by a visa-facilitation agreement with the EU, e.g. Russian nationals, should pay a fee of 35 Euro.

If you are fee exempt

Some applicants are fee exempt, e.g. children under the age of 6, holders of diplomatic passports, or applicants who apply according to the EU rules on free movement. Even if you are fee exempt, you may have to pay the standard fee of 80 Euro in the web shop in order to finish the registration of your application. The money will be refunded to your account when the Danish embassy/consulate starts processing your application.

For more information on fees, please see the "Fees" headline under "More Information".

Amount in Danish Kroner

When you reach the webshop, the amount will show in Danish kroner, approximately DKK 598 for the standard fee.

Surname	First name	Valid from	Status	Price	Description
ZHANG	SAN	21-4-2021	Registered	80	Visa standard fee

By pressing GO TO PAYMENT it will no longer be possible to edit the application

[← PREVIOUS](#)[→ GO TO PAYMENT](#)



出访人员一旦支付了签证费则无法退还，也无法修改填表信息，因此在支付前请务必确保之前所填写的签证申请表内容无误。

PAYMENT

Fee	Price
Visa standard fee	80
Total cost	80

IMPORTANT PAYMENT NOTES:

1. When you press the PAYMENT button you will continue to a secure payment service.
2. The payment service will show the amount in Danish Kroner, not Euro.
3. When you at our payment provider (DIBS) see the message "Payment accepted" - REMEMBER - to also click the 'Next' button, as that will return you to ApplyVisa and allow you to print the necessary coverletter as well as see your payment receipt.

← PREVIOUS



PAY

目前丹麦签证费尚不支持银联、支付宝、微信等支付方式，
请从以下三类卡中选择一种进行支付

Cancel

nets

Udenrigsministeriet (udbud)

Purchase Information

The shop's order number:
324651-3BD9D06E-3BD9D06E

595.20 DKK

Payment method

Dankort

MasterCard

VISA

nets

SECURE PAYMENTS

VERIFIED
by VISA

MasterCard.
SecureCode.